1. Implemented age-appropriate discipline practices and guidance methods for children and informed and trained staff on procedures.
2. Assessed students in accordance with school guidelines, examined assessment data and refined learning plans to differentiate instruction for each student.
3. Contributed positively to school community and fully supported school mission and goals.
4. Adhered to licensing policies and procedures to help classrooms run smoothly.
5. Established inspiring classroom setting with systems and procedures that managed student behavior, movement and learning.
6. Guided children to resolve disagreements and documented issues, incidents and behavior problems for appropriate follow-up.
7. Conducted [Timeframe] conferences to establish and maintain consistent and clear communication with parents.
8. Greeted parents and children at arrival and departure times to make families feel welcomed into environment.
9. Coordinated with other teachers to develop lesson plans focused on intellectual, emotional and social development.
10. Developed and implemented individualized learning plans, group lesson plans and classroom activities consistent with instructional guidelines.
11. Prepared classroom and materials according to montessori pedagogy and needs of children.
12. Provided nurturing and stimulating educational environment for [Number] students.
13. Supported and guided staff in classroom to achieve desired goals set forth for children.
14. Observed children and interpreted classroom needs.
15. Informed students and families of classroom activities and student progress and identified methods to involve parents in student education.
16. Consulted with parents to build and maintain positive support networks and support continuing education strategies.
17. Used [Software] to document behavioral, emotional, academic and social growth of over [Number] students.
18. Worked cooperatively with staff to provide training, support, guidance and constructive feedback.
19. Educated students in foundational concepts such as shapes, numbers and letters.
20. Monitored and tracked children's progress on daily, weekly and monthly basis.